

Crediton Congregational Church

Seeking God, Serving people, Sharing hope

Crediton Congregational Church

Youth Trips



Risk Assessment Title:	Youth Trips	Reference:	CCC6
Original Author:	Nick Barton	Date of Assessment:	01/06/2026
Checked By:	Eleanor Herbert	Next Review Date:	01/06/2027

Analysing the risk

To help analyse risk, Crediton Congregational Church uses a matrix scoring system. Numerical scores are given to the severity and likelihood of risks and these scores are multiplied to get a rating for the risk. This means the risk rating is a measure of the likelihood that harm from a particular hazard will occur, considering the possible severity of such an occurrence.

$$\text{Risk} = \text{Severity} \times \text{Likelihood}$$

For the initial risk evaluation, consider the risks identified as the worst-case scenario before any controls are applied, then evaluate the risk when control measures are implemented.

RISK MATRIX							
LIKELIHOOD (L)=	LIKELY	5	SEVERITY (S) =	MULTIPLE FATAL	5	DEGREE OF RISK (DR) = (LIKELIHOOD X SEVERITY)	RESIDUAL RISK RATING (THE LEVEL OF RISK AFTER CONTROL MEASURES HAVE BEEN INTRODUCED)
	PROBABLE	4		FATAL	4		1-8 = LOW RISK
	POSSIBLE	3		MAJOR INJURY OR DISEASE	3		9-15 = MEDIUM RISK
	REMOTE	2		MINOR INJURY OR DISEASE	2		16-25 = HIGH RISK
	IMPROBABLE	1		VERY MINOR INJURY OR DISEASE	1		

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			FREQUENCY (Environment and Safety)				
CONSEQUENCES	Environment	Safety	Likely 5 Occurs repeatedly, Event expected	Probable 4 Not surprising, will occur several times	Possible 3 Could occur at some time	Remote 2 Unlikely to occur, although conceivable	Improbable 1 So unlikely that probability is close to zero
	Catastrophic 5 National importance, major breach of legislation	Multiple Fatal 5 More than one fatality	25	20	15	10	5
	Very Serious 4 Significant effects, serious breach of legislation	Fatal 4 One fatality	20	16	12	8	4
	Major 3 Significant effects, contained within site	Major Injury 3 RIDDOR notifiable, major injury or over 7 days absence	15	12	9	6	3
	Moderate 2 Effects contained mainly on site, likely to be short lived	Minor Injury 2 Any lost time injury with up to 3 days absence	10	8	6	4	1
	Minor 1 Small to negligible effects	V. Minor Injury 1 Any injury without any significant lost time	5	4	3	2	1

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Hazard	Risk	Persons at Risk	Risk Level			Control Measures	Residual Risk		
			L	S	DR		L	S	DR
Road traffic accident or breakdown Whilst traveling to venue or event	Impalement/cuts; Catastrophic bleed, Graze, Minor Bleeds Musculo-skeletal; Paralysis Head Injury; Concussion Skull fracture Hematoma. Death	Staff, Volunteers, Young People	3	3	9	- Drivers to ensure all passengers are wearing seatbelts. - A single vehicle should have two leaders; multiple vehicles can have a single leader if in convoy. - Leaders to have appropriate licences, permits and insurance for any vehicle they drive. - Leaders to check vehicle safety before starting a trip.	1	1	1
Crossing the road	Impalement/cuts; Catastrophic bleed, Graze, Minor Bleeds Musculo-skeletal; Paralysis Head Injury; Concussion Skull fracture Hematoma	Staff, Volunteers, Young People	4	4	12	- Where possible, groups should cross using marked crossing areas, bridges or subways, or islands. - Where this is not possible, groups should wait until the leader indicates that it's safe, and cross together (to avoid stragglers chasing after the main group without looking).	1	1	1

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Supervision of group in public spaces Miscellaneous hazards, Members of Public	Reputational, Anxiety/Stress, Injury.	Staff, Volunteers, Young People	3	3	9	- Leaders to ensure appropriate ratio of adults to young people – this will vary by situation. - Young people to be within sight of at least one leader. Leaders should generally remain with their group, and always within sight. - Mobile phone numbers exchanged in case of emergency or young person getting lost.	1	1	1
Supervision of group in private spaces Miscellaneous hazards	Miscellaneous Risks	Staff, Volunteers, Young People	3	3	9	- Supervision - Site-specific risk assessment for the venue or hazard. - Leaders to be aware of any existing safety measures for the space being used. - Depending on the space, young people may be allowed freedom within identified boundaries (not leaving the building, for example).	1	1	1

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Event specific issues Miscellaneous hazards	Miscellaneous Risks	Staff, Volunteers, Young People	3	3	9	- Supervision - Site-specific risk assessment for the venue or hazard. - Leaders should consider potential risks attached to specific activities or trips.	1	1	1

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Allegations or accusations made against team members.	Reputational, Anxiety/Stress	Staff, Volunteers	3	3	9	- Safeguarding policies briefed. - All activities to be visible: blinds open, doors open if necessary. Where possible, projects should be located in throughfares. - Whenever possible, at least two leaders should be present. When only one adult is available, there should be at least two young people present. - In a mentoring scenario, meetings must take place in a room with windows, and QE staff will be made aware.	1	1	1

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Acknowledgement

I acknowledge this risk assessment presented to me in this document. I am aware of the risks associated with these activity’s. I am aware of the consequences of my actions if I fail to follow the procedures set in place.

Name	Signature	Role	Date

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